

Appendix 2 (a)

**Working Example of Template
Prompt Payments by Local Authorities**

Reporting Template pursuant to Government Decision No. S29296 of 2 March 2011

Local Authority: KILKENNY BOROUGH COUNCIL

Quarterly Period Covered: 7/1/2011 to 9/30/2011

Details	Number	Value (€)	Percentage (%) of total invoices paid	Percentage (%) of the total amount paid
Total invoices paid in Quarter	648	€1,784,201.14	100%	100%
Number of invoices paid within 15 days	483	€1,438,421.73	74.54%	80.6%
Number of invoices paid within 16 days to 30 days	103	€253,287.25	15.90%	14.2%
Number of invoices paid in excess of 30 days	62	€92,492.16	9.57%	5.2%
Total	648	€1,784,201.14	100%	100%
Number of disputed invoices paid in Quarter	0	€0.00	0.0%	0.0%

Signed:

Date:

Please return completed template to:

Emma Reeves

Diarmuid Murphy

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