

Appendix 2 (a)

**Working Example of Template
Prompt Payments by Local Authorities**

Reporting Template pursuant to Government Decision No. S29296 of 2 March 2011

Local Authority: KILKENNY BOROUGH COUNCIL

Quarterly Period Covered: 10/1/2011 to 12/31/2011

Details	Number	Value (€)	Percentage (%) of total invoices paid	Percentage (%) of the total amount paid
Total invoices paid in Quarter	581	€2,158,976.73	100%	100%
Number of invoices paid within 15 days	445	€1,953,233.47	76.59%	90.5%
Number of invoices paid within 16 days to 30 days	97	€160,385.74	16.70%	7.4%
Number of invoices paid in excess of 30 days	39	€45,357.52	6.71%	2.1%
Total	581	€2,158,976.73	100%	100%
Number of disputed invoices paid in Quarter	11	€17,910.00	1.9%	0.8%

Signed:

Date:

Please return completed template to:

Emma Reeves

Diarmuid Murphy

LizM.O'Brien

Local Government Finance

Promptpaymentlocalauthority@environ.ie

Custom House,

Dublin 1

Queries can be directed to Aoife O'Shea Corporate Development Unit, Custom House, 01 888 2425, aoife.oshea@environ.ie